

Live Extraordinary.

UCHealth Administrative Internship

Summer 2022

The Regional Preceptors

Our regional preceptors oversee the overall learning objectives and internship program. They facilitate several educational opportunities and lunch and learns.



Ryan Rohman
Chief Operating Officer
UCHealth Northern Colorado



Tom Gronow
Chief Operating Officer
UCHealth Metro Denver



Merle Taylor
Chief Operating Officer
UCHealth Southern Colorado

The Internship Program

The UCHealth Administrative Internship program is a 10-12 week, paid full-time opportunity designed to provide graduate students a comprehensive learning experience. Program participants will be exposed to hospital operations and leadership through project-based work. Project opportunities will vary and reflect both the participant's learning goals and the needs of the hospital. In addition to individual project work, interns participate in various leadership development events, facility tours, and executive lunch and learns.

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Project Work and Mentorship

Interns will work with their preceptors, who will be assigned before the start date, to define a problem or improvement area within a discipline. Interns will then work to target root causes and collaborate with teams to develop potential solutions. Interns receive project improvement coaching and tools to present a recommendation or implement a change within the organization with assistance and support from a variety of leaders. At summer's end, interns will composite their work in a final presentation they will share with UCHHealth leaders, project stakeholders, and fellow interns. As experts in their field, individual project preceptors support interns throughout their learning by providing periodic mentorship and project-related coaching. In addition to green belt training at the beginning of the summer and varying levels of project work, interns also are afforded the opportunity to participate in facility tours, executive- led weekly lunch and learns, and organizational development curriculum. They may also, and are encouraged to, seek out shadow opportunities outside their primary departments and hospitals.



**FY22 System Fellows with
President & CEO Liz Concordia**

Previous Intern Projects

- Increase utilization of the discharge lounge to reduce overall discharge time and capacity strain.
- Performed cost analysis of licensing Oncology physicians in different states to expand telehealth services.
- Measuring operational capacity, clinical logistics, and creating escalation to support the decision making and establishment of healthcare partnerships with regional organizations.
- Created a dynamic metric dashboard to assess performance and efficiencies in the Heart and Vascular Center's interventional areas.
- Conducted an analysis of vendor and contract management to develop a systematic process on badging and the use of ReptraX.
- Process improvement analysis through collecting data in the perioperative space and identifying barriers to the operating room efficiency metric of 'in room to cut time.'
- Developed a new self-pay patient process flow for Highlands Ranch Hospital and Inverness Ambulatory Surgery Center.



Regional Internship Sites

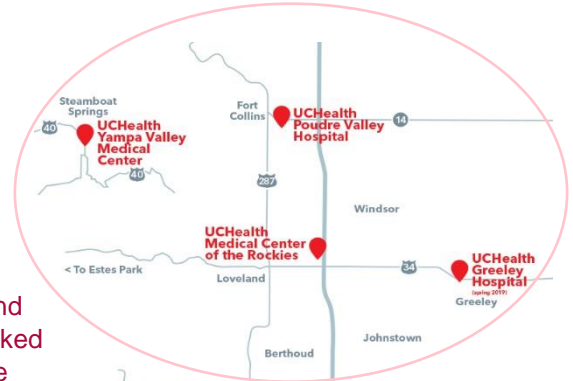
As a system, UCHealth is divided into three regions that each host administrative interns for the summer. The sites offer a wide range of scope, projects, and learning opportunities with guidance from a variety of different operational leaders.

University of Colorado Hospital, located in the Metro Region, serves as UCHealth's main campus and hosts a cohort of 10-12 interns each summer. The Northern and Southern Regions each typically host 1-4 interns each summer.

University of Colorado Hospital has historically selected their Administrative Fellows from the internal intern cohort.

Northern Region (1-2 interns)

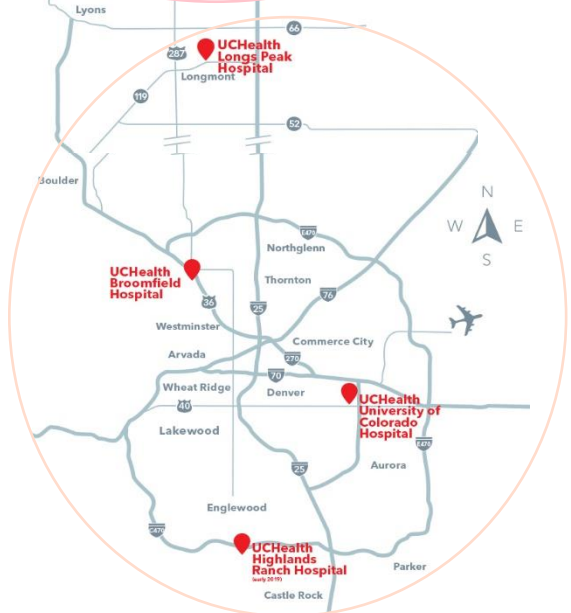
The UCHealth Northern Region provides high-quality of care to communities in the Fort Collins-Greeley-Loveland metro area. The four Northern Regional hospitals serve a wide range of patient populations and is notably home to UCHealth's Medical Center of the Rockies, the #2 ranked hospital in Colorado. Additionally, Poudre Valley Hospital bolsters a large variety of medical specialties and has been a 5x Magnet designated facility.



Metro Region (10-12 interns)

UCHealth's Metro Region is based in Aurora at the main campus, University of Colorado Hospital (UCH) and is ranked as the #1 hospital in Colorado. UCH serves as the state's only academic medical center in conjunction with the University of Colorado School of Medicine. UCH is a Level 1 trauma center and is comprised of eight top-ranking specialties including Pulmonology & Lung Surgery, Rheumatology, and Diabetes & Endocrinology.

UCHealth's metro region is also comprised of three other community hospitals: Longs Peak, Broomfield, and Highlands Ranch Hospitals.



Southern Region (1-4 interns)

The UCHealth Southern Region is uniquely positioned with a combination of quaternary, tertiary, orthopedic, and critical access facilities in one of the fastest-growing communities in the country. The largest hospital in this region, Memorial Central Hospital, is also recognized as one of two of UCHealth's Level 1 trauma centers and allows the region to care for patients with an array of complex needs.



About UCHealth

UCHealth is a Colorado based health system that offers the most advanced care throughout the Rocky Mountain Region.

We strive to promote individual and community health and leave no question unanswered along the way. We're driven to improve and optimize health care.

Our network of nationally recognized hospitals, clinic locations and health care providers extend throughout Colorado, southern Wyoming and western Nebraska. We deliver excellent care close to home, no matter where you might live.

Our success is defined by more than our patient volumes or treatment outcomes. It is all about building a team of exceptional people, from our clinical staff and skillful physicians, to expert leadership who consistently do what is right for the individuals and communities UCHealth serves.



2021 Summer Administrative Interns

Stronger Together

UCHealth institutions provide superior care and together we push the boundaries of medicine as we improve health through innovation and research. Our specialty practices have rapidly gained a reputation for excellence nationwide. Our unique combination of academic-based and community-focused medicine brings leading-edge care to patients throughout the Rocky Mountain Region.

Most recently, UCHealth has committed to behavioral health services with the region's largest and most comprehensive investment of more than **\$150 million** over the next five years. Those funds, including **\$25 million** in philanthropic donations matched by UCHealth, will be dedicated to the detection and treatment of substance-use disorders, depression and anxiety and other mental health conditions.

UCHealth employees take pride in our mission and chose to make extraordinary possible each and every day.

"The internship provides an exceptional opportunity to work with and learn from the leadership team while completing projects across multiple areas. In addition, the organization's recognition of each intern as an individual with their unique strengths and passions them cultivate their skills and interests. This subsequently allows for opportunities post-internship, that are both fulfilling to the individual and highly valued by an organization."

Dae-Hee Lee

Director of Business Development
2015 UCH internship cohort member



From healthcare to health.

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Elizabeth B. Concordia

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UCHealth includes:

- Broomfield Hospital (BFH)
- Grandview Hospital (GVH)
- Greeley Hospital (GH)
- Highlands Ranch Hospital (HRH)
- Longs Peak Hospital (LPH)
- Medical Center of the Rockies (MCR)
- Memorial Hospital Central (MHC)
- Memorial Hospital North (MHN)
- Pikes Peak Regional Hospital (PPRH)
- Poudre Valley Hospital (PVH)
- UCHealth Medical Group (UCHealthMG)
- University of Colorado Hospital (UCH)
- Yampa Valley Medical Center (YVMC)

Affiliated hospitals:

- Campbell County Health, Gillette, Wyoming
- Cheyenne Regional Medical Center, Cheyenne, Wyoming
- Iverson Memorial Hospital, Laramie, Wyoming
- Sidney Regional Medical Center, Sidney, Nebraska

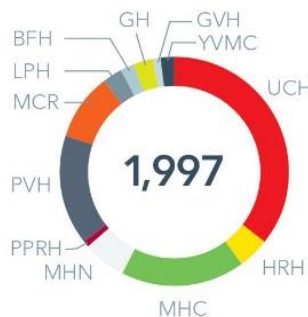
26,080
employees

Metro Denver 12,000
Colorado Springs ... 5,990
Northern Colorado .. 8,090

141,206

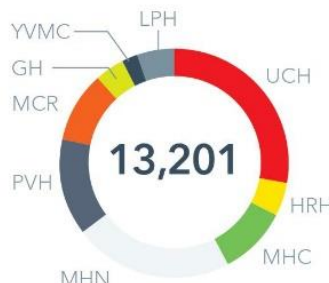
inpatient admissions and observation visits

UCH.....	50,018	MCR.....	12,882
HRH.....	6,832	BFH.....	1,456
MHC.....	28,685	GVH.....	1,368
MHN.....	11,756	GH.....	4,618
PPRH.....	653	YVMC.....	1,549
PVH.....	16,252	LPH.....	5,137



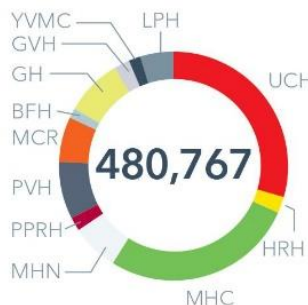
Available beds:

UCH.....	703	MCR.....	185
HRH.....	93	LPH.....	57
MHC.....	368	BFH.....	38
MHN.....	124	GH.....	57
PPRH.....	13	GVH.....	22
PVH.....	303	YVMC.....	34



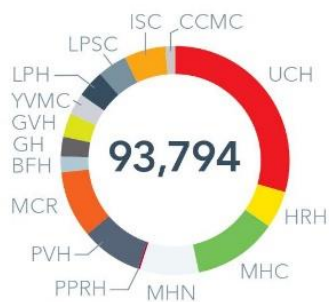
Babies delivered:

UCH...	3,433	MCR...	1,225
HRH.....	793	GH.....	597
MHC.....	1,322	YVMC.....	324
MHN...	3,160	LPH.....	652
PVH...	1,695		



ER visits:

UCH .	132,160	MCR ..	43,045
HRH ..	15,461	BFH....	7,423
MHC .	114,956	GH....	24,853
MHN..	33,102	GVH ...	9,905
PPRH...	8,272	YVMC..	7,685
PVH...	60,274	LPH ...	23,631



Surgeries:

UCH ..	27,639	GVH ...	3,094
HRH ...	5,152	YVMC..	3,013
MHC ...	11,197	LPH	3,634
MHN...	7,695	LPSC ...	3,893
PPRH.....	387	ISC.....	5,467
PVH....	7,935	(Inverness Orthopedics and Spine Surgery Center)	
MCR ...	8,799	CCMC... ..	1,101
BFH....	2,299	(Cherry Creek North Surgery Center)	
GH.....	2,489		

4,488,949 outpatient visits

UCH.....	1,371,360	BFH	14
HRH	28,969	YVMC	73,716
MHC	277,490	LPH.....	19,417
MHN	36,714	UCHealthMG	2,178,161
PPRH	12,786	UCHealth	
PVH	304,053	Community Services....	81,029
MCR.....	45,714	GH	59,526

*Annual totals based on UCHealth fiscal year ending June 30, 2021.

Last revision date: 9/1/2021.

Learn more at uchealth.org.

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The Application

How to Apply

The internship application will consist of the following components:

- A one-page cover letter addressed to the UCHealth Administrative Internship describing why you are interested in pursuing an internship with UCHealth
- Current Resume
- 2 graduate letters of recommendation
 - 1 academic
 - 1 professional
- Copies of your unofficial undergraduate and graduate transcript
- Ranking of the internship region sites
 - Northern Region
 - Metro Region
 - Southern Region

****Please only rank the regions that you are interested in. If only interested in one region, please only list that region. If interested in more than one region, please list in order of your preference, 1 being your first preference.**

Please attach and e-mail all documents in a single PDF to: adminfellow@uchealth.org

Frequently Asked Questions

When does the internship start/end?

There is flexibility with start and end dates. Generally, interns at UCHealth have a start date based on when the first year of their graduate program ends. In the past, intern start dates have ranged from late May or early June to an end date sometime around mid-August.

Who is eligible to apply?

Interns must currently be enrolled in an accredited business, health administration, or health-related master's program with graduation in or after December 2022.

Is housing provided?

Aside from being a paid internship, UCHealth does not formally arrange for housing for summer interns. As such, it is the responsibility of the interns to find housing upon accepting an internship position. Current and past fellows will provide guidance on how to go about finding a living arrangement.

Important Dates:

Informational Webinar 1:	November 16, 2021
Informational Webinar 2:	December 01, 2021
Application due date:	December 17, 2021
Interview notification date:	December 29, 2022
1 st round of interview dates:	January 11-13, 2022
2 nd notification:	January 14, 2022
2 nd round of interview dates:	January 19-21, 2022
Offer date:	January 26, 2022